

RECORD OF PROCEEDINGS
Clearcreek Township Trustees

2315
Meeting

Minutes of

DAYTON LEGAL BLANK, INC., FORM NO. 10148

February 25

2019

Held _____,

(YEAR)

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Gabbard, Mr. Muterspaw and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Muterspaw moved to recess the regular meeting to hold a public hearing on Resolution 5154 – A Resolution altering the Soraya Farms, Section 4 & 5 Lifestyle Community Street Lighting District. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Clark, Township Administrator, gave background information on the proposed change to the lighting district.

With no further comments from the board or attendees, Mr. Gabbard moved to close the public hearing at 9:03 a.m. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

The regular public meeting session was resumed at this time.

Mr. Muterspaw moved to approve Resolution 5154. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Carolus, Fiscal Officer noted that the Township Annual Financial Report had been filed with the State and was available for viewing on the Township's website. He informed the Board that the State of Ohio Auditors would be coming in April or early May.

Mr. Carolus asked that the Board authorize the Township to engage Hurst Kelly, to create the 2019 Annual Financial Report to lock in the price of \$5,500. Mr. Gabbard moved to authorize the engagement. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Carolus then advised the Board that a policy for credit card usage by the Township as required by Ohio Revised Code 505.64 had been written. This policy is an extensive document that addresses several provisions to meet state law. The policy is on file with the Fiscal Officer and needs Board authorization to take effect. Mr. Muterspaw then moved to accept the new Credit Card Policy. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade opened the floor for public comment. Mr. Bob Oney, 482 East Pekin Road came forth and advised the Board that a large shipping container was being used as temporary storage unit in an open field on Pekin Road between Utica Road and Township Line Road. He was wondering whether those types of structures were allowed. Mr. Palmer, Zoning Director, advised that a structure over two-hundred square feet requires a permit. Any structure less than two-hundred feet and not attached to the ground does not require a permit. Mr. Oney stated that these types of structure might be a problem in the future. The Board thanked Mr. Oney for bringing this to their attention. Mr. Palmer was tasked with checking on the above referenced container to ensure it is in zoning compliance.

No further public comments were noted.

Mr. Gabbard moved to approve the Consent Agenda as presented to the Board:

- A. Fiscal Officer – Approval of minutes – February 11, 2019, regular meeting.

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- B. Fiscal Officer – Current bills.
- C. Fire District – Request to remove Firefighter/EMT Ben Lindon from probationary status and reclassify him as a regular, fulltime employee.
- D. Fire District – Request permission to file annual State EMS Grant Application.
- E. Fire District – Request authorization to hire Dr. James Daum & Associates to conduct the lieutenant assessment center approved at our February 11, 2019 meeting at an estimated cost of \$4,000.
- F. Police Department – Request to continue participation in the Warren County Drug Task Force in 2019 at an invoiced cost of \$14,074.
- G. Police Department – Request to continue use of the Miami Valley Crime Lab in 2019 for forensic testing at an invoiced cost of \$12,931.


The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

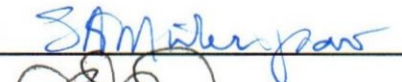
Mr. Muterspaw moved to authorize payment for the Bureau of Worker’s Compensation Payroll True-up in the amount of \$6,599. The motion was seconded by Mr. Gabbard and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Gabbard moved to authorize the Township Administrator to list for sale the occupied real property at 6908 N. St. Rt. 48, Parcel ID #09301270070, Account #0108197, with Berkshire-Hathaway Home Services Professional Realty. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea

At 9:11 a.m., and with no further business to conduct, Mr. Gabbard moved to adjourn the meeting. The motion was seconded by Mr. Muterspaw and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

FISCAL OFFICER 

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